

Supplementary GDPR Privacy Notice

Along with our “[Privacy Policy](#)”, “[Scope of Disclosure Based on the Act on the Protection of Personal data](#)” and “[Site Privacy Policy](#)”, Shimizu Corporation (“we”, “our” or “us”) hereby inform you, in compliance with the General Data Protection Regulation (EU) 2016/679 (“GDPR”), why we collect and process your Personal Data and your rights relating to the collection and processing of Personal Data.

1. The name and contact details of the Controller

The Controller is:

Shimizu Corporation,

Krenova 438/1, 162 00, Praha 6, Czech Republic

Phone: +420-2-3536-6336

2. The purposes of the processing

We process personal data to enable us to provide/promote various kinds of services including but not limited to construction, architecture, civil engineering and real-estate property services, and to maintain our own accounts and records, and to support and manage our employees.

Lines of Business: <https://www.shimz.co.jp/en/company/about/outline/pdf/LinesofBusiness.pdf>

3. The lawful basis for the processing

The legal basis for processing shall be where:

- you have given consent to the processing of your personal data for one or more specific purposes
- processing is necessary for the performance of a contract to which you are party or in order to take steps at the request of you prior to entering into a contract
- processing is necessary for compliance with a legal obligation to which we are subject
- processing is necessary in order to protect the vital interests of you or of another natural person
- processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in us
- processing is necessary for the purposes of the legitimate interests pursued by us or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of you which require protection of personal data

4. The legitimate interests for the processing

Where the processing of personal data is based on our legitimate interest relating to the purposes set out in section 2, such legitimate interests may include:

- to fulfill our duties including contractual obligations
- to issue invoices and receive payments
- to respond to a specific enquiry/complaint
- to deal with health and safety matters including accidents at work
- to manage and enhance business relationship with clients, business partners, investors, etc.
- to carry out liaison and coordination both internally and externally
- to make decisions about recruitment, appointment, or other human resource matters
- to deal with legal proceedings
- to prevent fraud or other misconducts
- to ensure good working conditions at work places

5. The categories of personal data obtained

We process personal data relating to the purposes set out in section 2. Such personal data may include:

- contact details
- business details
- financial details
- education details
- employment details
- social security details

We also process sensitive data (i.e. “special categories of personal data” and “personal data relating to criminal convictions and offences” under GDPR) that may include:

- medical information/injuries
- offences and alleged offence
- trade union membership

Personal data which we process may include that of:

- clients / prospective clients
- business partners / prospective business partners
- shareholders and other stakeholders
- suppliers/service providers
- advisers and other professional experts
- directors/employees/prospective employees
- enquirers

6. The recipients or categories of recipients of the personal data

We sometimes need to share personal data we retain with other organisations. Following is a description of the types of organisations we may need to share personal data with, for the purpose set out in section 2.

Where necessary or required, we share personal data with other entities that may include:

- clients / prospective clients
- business partners / prospective business partners
- investors
- our offices outside the EU/EEA
- our group companies
- financial organisations
- suppliers/service providers
- advisers and other professional experts
- public agencies

7. The details of transfers of the personal data to any third countries or international organisations

It may sometimes be necessary for us to transfer personal data outside the EU/EEA. In such cases, adequate safeguards are taken, such as signing data transfer agreements consisting of standardised model clauses for data transfer adopted by the EU Commission.

8. The retention periods for the personal data

Your personal data will be retained by us for as long as necessary in connection with the purposes set out in section 2, but to the extent permissible by the applicable laws and regulations.

9. The rights available to you in respect of the processing

You have rights in relation to the personal data we hold about you, namely rights of access, rectification, erasure, restriction, objection and data portability. In order to assert any of these rights you may contact us at any time. Our contact details are provided in section 1.

10. The right to withdraw consent

Where consent forms the basis for processing, you shall have the right to withdraw your consent to the processing of your personal data. In order to withdraw your consent you may contact us at any time. Our contact details are provided in section 1.

11. The right to lodge a complaint with a supervisory authority

You have the right to lodge a complaint to a supervisory authority if you believe that we have not complied with the requirements of the GDPR or other relevant regulations with regard to your personal data.

The lead supervisory authority overseeing the Controller is:

The Office for Personal Data Protection

Pplk. Sochora 27,170 00 Praha 7, Czech Republic

Website: <https://www.uoou.cz/en/>

12. The source of the personal data

We may collect your personal data relating to the purposes set out in section 2, in a variety of ways, for example:

- When you, your representative or your associate contact us in person or by phone or email etc.
- When you, your representative or your associate is contacted by us in person or by phone or email etc.
- When you make payments to us or we make payments to you
- When we receive your personal data from third parties in the course of business communications
- When we obtain information about you from public sources

13. Contractual Obligation of you to provide the personal data and the possible consequence of failure to provide such data

For clarity, the provision of your personal data is partly required by law (e.g. tax regulations) or can also result from contractual provisions (e.g. information on the contractual partner). Sometimes it may be necessary to conclude a contract that you provide us with your personal data, which must subsequently be processed by us.

You are, for example, obliged to provide us with your personal data when we sign a contract with you. The non-provision of your personal data would have the consequence that the contract with you could not be concluded.